

No: 491/HD-ĐHK-T-NCPTGKTC

Ho Chi Minh City, March 06th, 2025

GUIDELINE

On International Publication Sponsorship and Bonus at UEH

Pursuant to Decision No. 3846/QyĐ-ĐHK-T-QLKH, dated December 12th, 2017 and adopted by the UEH President, regarding the International Publication Research Fund;

Pursuant to Guideline No. 540/HD-ĐHK-T-QLKHHTQT, dated on March 16th, 2023, regarding international publication sponsorship guidelines 2023;

Pursuant to the actual situation arising in the administration of academic research and international publication at UEH;

The University of Economics Ho Chi Minh City (UEH) issues the Guideline on international publication sponsorship and bonus at UEH as follows:

1. Objectives

- a) To promote scientific research in alignment with UEH's strategy to become a multidisciplinary and sustainable university.
- b) To encourage and enhance internal research capacity, form strong research groups, and elevate UEH's leadership in international publications.
- c) To promote research excellence at UEH;
- d) To strengthen local and international scientific research networks.
- e) To enhance UEH's academic reputation and improve its overall university rankings.

2. Scope and targeted subjects

a) Scope

Academic Research Articles/ Papers defined in this Guideline include:

- Articles that have been published in reputable international journals indexed by Web of Science (SSCI, SCIE, AHCI), Scopus (quartiles Q1, Q2, Q3) and ABDC (rank B or above);
- Book chapters/ series from the following reputable publishers: Springer, Elsevier, Wiley-Blackwell, Taylor and Francis, Sage, Oxford University Press, Cambridge University Press, Emerald, Macmillan Publishers, Inderscience Publishers, Edward Elgar Publishing, Degruyter, World Scientific, Peter Lang, Thomson Reuters, McGraw Hill and publishers of the world's Top 100 Universities according to the Times Higher Education World University Ranking (THE) published by Times Higher Education (UK) in cooperation with Thomson Reuters' annual poll¹.

¹ Imprints of reputable publishers are also considered reputable, such as Cogent OA of Taylor and Francis, Cell Press of Elsevier.

- Articles that have been published in proceedings of international conferences in the field of technology Rank A*, A, B, according to CORE.

UEH will not consider sponsorship/ bonus for articles published in non-reputable journals/ publishers listed in Beallist² (Predatory Publishers/ Predatory Journals/ Vanity Press or Hijacked Journals).

Additionally, UEH will not consider sponsorship/bonus for the following cases: Articles with content outside the fields of study and training at UEH. Articles whose content does not fall within the expertise of the UEH-affiliated author(s). Articles based on primary data collection where the data was not collected in Vietnam. Trade Journal, Conference Proceedings, Data Script/ Data Article/ Data Paper, Viewpoint, Review/ Commentary, Editorial, Letter to Editor, Note, Short Survey...

b) Targeted subjects

Targeted subjects include (1) UEH employees (including those studying/working abroad); (2) UEH students (including undergraduate, masters and doctoral students currently pursuing UEH-certified or UEH-affiliated exchange); (3) Research Fellowship; and (4) UEH alumni; in which, the above subjects are authors who named UEH on international publications under the scope of sponsorship of this Guideline.

In the event that the author is a UEH student, a collaborative researcher, or an UEH alumnus, UEH will only evaluate for sponsorship and bonus if the author's international publication is in UEH affiliation and co-authored by a UEH employee under the same UEH affiliation.

3. Guidelines for implementation

a) Sponsorship/ bonus

To be considered for sponsorship/ bonus, UEH instructs all targeted subjects to fulfill the following requirements:

- The author (or a representative of the author group) must register on the "International Publication Registration" system for the Department of Research - Development and Global Engagement (DRDGE) to conduct the funding review process. If necessary, the International Publication Sponsorship/ Bonus Review Committee may request additional information, including the research organization plan, participating authors and their roles, data collection plan, and commitment to academic integrity. An approved registration serves as the basis for funding consideration once the article is published. The review committee will periodically evaluate applications for international publication funding.

- In the international publication, UEH-affiliated authors must provide the following exact information: **"University of Economics Ho Chi Minh City, Vietnam"**.

- In international publications (except for book chapters), the author is required to include an acknowledgment of UEH's funding support as follows:

+ **"This research is funded (supported) by University of Economics Ho Chi Minh City, Vietnam (UEH)"** in the event that the paper is expected to receive full sponsorship from UEH;

² Website: <https://beallist.net>

+ **“This research is partially funded (supported) by University of Economics Ho Chi Minh City (UEH), Vietnam”** in the event that the paper has co-authors who do not receive sponsorship from UEH.

- In the international publication, the author must use the email provided by UEH. Any UEH-affiliated researchers that are not UEH staff are not compelled to use UEH-provided emails.

- All authors must update newly published articles on their Google Scholar , Research Gate and Publons profiles.

- After the article is published online and assigned a DOI, the author must declare the publication on the “International Publication Sponsorship Registration” system.

b) Bonus

Any article receiving external sponsorship besides UEH, not registering a formal abstract, or not considered for sponsorship according to Section 3, Clause a is eligible for UEH bonus evaluation. UEH instructs all targeted subjects to follow the below protocol for sponsorship consideration:

- After the article is published online and assigned a DOI, the author must declare the publication on the “International Publication Bonus Registration” system.

- All authors must update all newly published articles on their Google Scholar, Research Gate, and Publons profiles.

- The UEH International Publication Sponsorship/ Bonus Review Committee will periodically evaluate and approve publication rewards based on the authors’ declared publications.

4. Sponsorship and Bonus Limit:

a) The maximum limit of sponsorship and bonus for an article is based on the quality of the journal ranked on Web of Science (SSCI, SCIE, AHCI), Scopus and ABDC, and categorized according to the respective discipline’s impact factor (JIF Quartile) Q1, Q2, Q3, Q4 of SSCI, SCIE of Thomson Reuters/ Clarivate, and the Financial Times journals at the time closest to when the article is published online³. The level of sponsorship/ bonus applies to research articles published in prestigious international journals in the category of Web of Science (SSCI, SCIE, AHCI), Scopus (quartiles Q1, Q2, Q3) and ABDC (rank B or higher) and book chapters/ series of the following prestigious publishers⁴: Springer, Elsevier, Wiley-Blackwell, Taylor and Francis, Sage, Oxford University Press, Cambridge University Press, Emerald, Macmillan Publishers, Inderscience Publishers, Edward Elgar Publishing, Degruyter, World Scientific, Peter Lang, Thomson Reuters, McGraw Hill and publishers of the world’s Top 100 Universities according to the Times Higher Education World University Ranking (THE) published by Times Higher Education (UK) in cooperation with Thomson Reuters:

³ Based on the Financial Times journal website: <https://www.ft.com/content/3405a512-5cbb-11e1-8f1f-00144feabdc0>.

⁴ Based on the list of reputable publishers as regulated by the State Professorship Council.

| Journals Ranking | Sponsorship limit | Bonus limit |
|--|--------------------------|--------------------|
| Financial Times Journals (FT50) | 220 million VND | 110 million VND |
| Web of Science (SSCI, SCIE) of Q1, or ABDC rank A* | 200 million VND | 100 million VND |
| Web of Science (SSCI, SCIE) of Q2, or ABDC rank A | 150 million VND | 75 million VND |
| Web of Science (SSCI, SCIE) of Q3, or Scopus Q1 | 100 million VND | 50 million VND |
| Web of Science (SSCI, SCIE) of Q4 or Web of Science (AHCI), or Scopus Q2 | 80 million VND | 40 million VND |
| ABDC (rank B) or Scopus Q3 | 60 million VND | 30 million VND |
| Book chapters/ Series | 20 million VND | 10 million VND |

Note: If the article is listed under multiple categories for sponsorship/ bonus, the highest maximum amount will be applied.

b) For articles published in international journals in the category of Web of Science (SSCI, SCIE, AHCI), Scopus (quartiles Q1, Q2, Q3) and ABDC (rank B or higher) of publishers other than Section 4, Clause a, the adjusted sponsorship/ bonus level is 80% of the level of sponsorship/ bonus applied in Section 4, Clause a.

c) For articles in the field of engineering and technology published in the proceedings of international conferences of ranks A*, A, and B, the level of sponsorship/ bonus is as follows:

| Conference ranking | Sponsorship limit | Bonus limit |
|---------------------------|--------------------------|--------------------|
| Rank A* | 100 million VND | 50 million VND |
| Rank A | 80 million VND | 40 million VND |
| Rank B | 60 million VND | 30 million VND |

Note: Conference ranking according to CORE: <http://portal.core.edu.au/conf-ranks>

d) If the international publication under Scopus is associated with at least one United Nations Sustainable Development Goal (as evidenced by the Scopus database) or the Research Setting is Vietnam⁵, the additional sponsorship/ bonus will be 5% of the article's sponsorship/ bonus level. This sponsorship/ bonus is to be received once at the same time as the sponsorship/bonus under Section 4, Clauses a, c.

e) The actual level of sponsorship/ bonus for the article is equivalent to the maximum level of sponsorship/ bonus (based on Section 4, Clauses a, b, c, d) multiplied by the ratio of UEH authors to the total number of authors⁴.

f) In the event that a UEH-affiliated author is also associated with another affiliation, the actual sponsorship/ bonus amount for this individual will be adjusted

⁵ If the Title, Keyword or Abstract of the article contains the word "Vietnam" or "Vietnamese".

based on the ratio of presence of the UEH name in the author's affiliations in the article that this author is listed under. This is specifically not applicable for collaborative researchers. Research fellows may list both UEH and their primary institution as affiliations without having their funding/ reward amount split. However, if a research fellow lists more than two (02) institutions, they will not be eligible for funding/ rewards.

g) Each sponsored/bonus recipient can only receive a total sponsorship and bonus amount of up to VND 500 million/ year (from January 1 to December 31). This quota does not apply to articles submitted before January 1, 2021.

h) Upon receiving sponsorship/bonus, the author and/ or author representative under UEH must submit a summary of the implications of research in practice on businesses and society to the DRDGE for academic reputation outreach purposes. The summary shall be written in two (02) versions, English and Vietnamese.

i) UEH shall make payments of sponsorship/ bonus in full (100%) to authors once their article(s) have been published online and given a DOI.

j) In the event that the author has received sponsorship/ bonus, but the article is retracted, withdrawn, or found to be in violation of the rules of academic integrity in scientific and technological activities as concluded by the Academic Integrity Council, the author must refund the full amount of sponsorship/ bonus received for the article.

k) In special cases where more information is required, the DRDGE reserves the right to request author(s) to provide additional evidence for sponsorship/ bonus assessment purposes. Should the additional supplementary information be deemed insufficient, the DRDGE shall submit the assessment report to the Review Committee for further advice and proceeding on the nature of sponsorship/bonus.

This Guideline updates, modifies and replaces Guideline No. 540/HD-ĐHKT-QLKHHTQT dated March 16, 2023 on International Publication Sponsorship Guideline in 2023. This Guideline shall be in effect from April 01, 2025, and will remain in force until replaced by a subsequent official document. All international publications submitted before April 01, 2025 shall be considered for sponsorship/bonus according to the previous guidelines.

For further assistance, please contact the DRDGE. Special circumstances not listed under this Guideline shall be reviewed on a case-by-case basis.

Recipients:

- UEH's affiliated units;
- Portal UEH;
- Filed: VT, NCPTGKTC.

PRESIDENT

Prof. Su Dinh Thanh